

School Policies

1. Parents should ensure that the child comes to school regularly, punctually and is dressed neatly and correctly.
2. Parents should carry their current year's ID card while entering school premises.
3. Unless informed or permitted all students are to wear the school uniform with ID card.
4. Boys hair must not touch the collar and should be cut a little above the ear lobe.
5. Students must not wear any costly jewelry.
6. Parents are requested not to send money or any valuable articles with the students to school. Please note that if any student carries money or any valuable article the school shall not be held responsible if any unwanted situation arises.
7. Any such book like story books and otherwise including that of any amusement material like audio, video gadgets should not be brought to school without the written permission of the teacher.
8. Students should not bring mobile phones, I pads or similar gadgets to school as they may be confiscated.
9. No parent directly and indirectly or through the students shall give any sort of gift either or otherwise to any of the employees of the school at any given time.
10. Generally the parents are not accepted to meet their students or the staff concern during school hours. However under any special circumstances if it is required to do so, the parents must obtain prior permission from the head of school.
11. Parents are specifically requested to notify the school office in writing of any change in their address and contact details.
12. All correspondence of administrative nature should be carried out through the school office.
13. Any parent desirous to distribute sweet to the students in a class of their pupil on birthday or on any such occasion, they may do so by distributing standard quality toffees only. They should refrain from distributing any sort of gifts and the confectionaries of a sort which may spoil the uniform or create nuisance. The students may obtain permission to come to school in casual dress on their birthdays.
14. Parents are requested to refrain students from applying nailposh and heena, etc.

15. The school diary must be brought to school daily. It should be maintained in good condition to last the whole year.

16. On account of violation of any rule, regulation or discipline of the school, the school may exercise the right to retain the student or otherwise. In such case the decision of the school would be final.

17. Photocopies of all documents once submitted after verification against original, becomes the property of the school.

18. Students will be admitted in the school on the basis of authentic birth certificate.

19. In case the parents are desirous to remove their child from the school, they must fill a notice of a month to the school informing their intension to do so.

20. In case of withdrawal of admission, fees once paid will not be refunded.

21. Chapati – bhaji is compulsory in tiffin.

22. Chewing tambakhu, gutakha, smoking, etc. is strictly prohibited within the school's campus.