

Date :

The Head Mistress,
Maratha Mandir Global School,
Ratnagiri.

Respected Sir / Madam,

Please furnish us with the Certificate of my daughter / son.

The necessary particulars are given below.

Name in Full _____

Date of Birth _____

Class in which studying _____

Date of Joining School _____

Date of Leaving School _____

Reason for Leaving _____

Address _____

Signature _____

Phone No. for Contact _____

Result: Pass / Fail in _____ Class : _____

(Proof of report card should be attached)

For the use of Staff

- | | |
|--|------------|
| 1. All fees dues have been paid.
(including months' notice) | Head clerk |
| 2. All Books Returned | Librarian |

The Leaving Certificate may be issued Principal

1. No Leaving certificate is given until the sum due to the school has been paid in full or satisfactorily arranged for.

2. The L. C. will be posted to the given address if stamped envelope is supplied together with this Application Form.

3. L.C will be issued either on parent's application or on desired school's principal's demand.